

Mathew Easow Research Securities Limited

CIN L74910WB1994PLC064483

Regd. Office: Rajkamal Building, 128, Rashbehari Avenue, 1st Floor, Kolkata – 700 029

Phone: 033 – 2464 7022, Fax : 033 – 4066 0354

Email: mers.ltd@gmail.com Website: www.mersl.co.in

Ref : MERSL/KYC/L

REGISTERED

Date:13.01.2022

(to all the shareholders having shares in physical mode)

Folio No:

Name :

Dear Shareholder(s),

Sub: Updation of PAN, KYC, Nomination, Bank Details, Linking of PAN with Aadhaar, etc.

Ref: SEBI circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021

This is with reference to the SEBI circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 vide which SEBI has directed that the Listed Companies and their Registrar and Share Transfer Agents (RTA) to collect requisite documents for mandatory update of PAN, KYC details, Nomination details and also compulsory linking of PAN and Aadhaar by all shareholders holding shares in physical form.

In this connection, SEBI has notified following forms for updation of the above stated details:

- i. Form ISR-1; Request for Registering PAN/KYC, Bank details or Changes/Updation thereof
- ii. Form ISR-2; Confirmation of Signature of Shareholders by the Banker
- iii. Form ISR-3; Declaration to Opt-out of Nomination
- iv. Form SH-13; Nomination Form
- v. Form SH-14; Change in Nomination
- vi. Form SH-14 and ISR-3; Cancellation of Nomination

Shareholder(s) are requested to submit form ISR-1 for updating PAN and other KYC details with MCS Share Transfer Agent Limited (“**RTA**”), RTA of the Company. Linking of PAN with Aadhaar has to be completed latest by March 31, 2022. In the event such linkage is not done within the specified date than your PAN will be deemed to be invalid and consequently your folio will be treated in the same manner as applicable in case of Folios for which PAN has not been furnished.

Shareholder shall furnish original cancelled cheque and banker’s attestation of the signature as per form ISR-2 with RTA.

Shareholder shall continue to use form SH-13 and SH-14 for declaration of nomination and change in nomination, respectively. However, in case Shareholder wants to opt-out of nomination, form ISR-3 shall be filed with RTA.

Please furnish your Mobile number and Email address to our RTA for records and in order to receive communications through electronic means.

Shareholder(s) are requested to ensure that the above details are updated with the RTA before March 31, 2023, since folios for which above details are not available thereafter shall be frozen, as per the directive of SEBI. Therefore, in order to avoid freezing of your folios, the shareholders are requested to comply with the aforesaid procedure and send the requisite documents at the earliest.

Further, please note From January 01, 2022, the Company/RTA shall not process any service requests or complaints received from the shareholder(s) / claimant(s), till PAN, KYC and Nomination documents/details are received.

This information along with requisite forms is available on the website of the Company <https://www.mersl.co.in/> .

The aforementioned forms are required to be submitted to MCS Share Transfer Agent Limited, the Registrar and Share Transfer Agent at below mentioned address:

MCS Share Transfer Agent Limited
Unit : Mathew Easow Research Securities Limited
383 Lake Gardens, 1st Floor
Kolkata- 700 045
Phone No. (033) 4072 4051-53
E-mail: mcssta@rediffmail.com

If you have already updated all the information stated above with Company/RTA, kindly ignore this letter.

Thanking you,

Yours faithfully
For Mathew Easow Research Securities Limited

Sd/-
(Sarika Kedia)
Company Secretary & Compliance Officer